

# CAIRNGORMS NATIONAL PARK AUTHORITY

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## FOR DECISION

**Title:** INTERNAL AUDIT REVIEW: HR SYSTEM

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### **Purpose**

To present Deloitte's internal audit findings on the operation of the Authority's "Snowdrop" HR system.

### **Recommendations**

The Committee is asked to:

- a) Consider the internal auditor's findings on the operation of the Authority's cash and cash flow management set out in Annex 1;
- b) Endorse the management responses to the recommendations for action.

### **Executive Summary**

Deloitte, the Authority's internal auditors, have undertaken a review of the Authority's "Snowdrop" HR system as part of their approved internal audit work programme. The outcome of that review is set out in Deloitte's report, at Annex 1 to this paper.

The review finds that, in overall terms, the control environment is adequate, and highlights three areas of control where improvements could be made. The report makes three recommendations for action to improve the security of systems and use of the "Snowdrop" system's software functionality. The Deloitte report includes draft management responses to these recommendations, including suggested responsibility and timescale for action where appropriate.

There is a potential resource constraint around the enhanced use of some aspects of the software functionality highlighted within the management responses (recommendation 2.2, page 6) is drawn to members' attention.

Committee members should also note that Deloitte have not had the opportunity to consider these draft management responses prior to the issue of these Committee papers. The Deloitte report therefore remains a draft, and will be issued in final form after the Committee meeting.